NAME OF THE PROJECT

Project PROPOSAL  
(2021 - 2022)

1. **Applicant**

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| --- |
| A. Country: XXXXXXXX  B. Name of organization: XXXXXXXX  C. Name of contact person: XXXXXXXX  D. Address: XXXXXXXX  E. Telephone number: XXXXXXXX  F. Email address: XXXXXXXX |

1. **Forms of support requested**

*Tick one or both boxes whether you are requesting financial support and/or technical support from ICHCAP. Financial support means that a financial transaction through a contract will take place from ICHCAP to the corresponding organization, while the technical support will be the dispatching of IT expert or online consulting upon the type of service.*

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| a. Financial support AND/OR  b. Technical support |

1. **Budget**

*The maximum amount of financial support for one organization is up to USD 30,000 from year 2021 to 2022. The total amount could be modified according to the number of applicants and the budget limitations of ICHCAP.*

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| A. Total Project Budget: US$ XXXX  B. ICHCAP Support: US$ XXXX (Maximum US$ 30,000)  C. Organization Contribution: US$: XXXX |

1. **Type of activities**

*Tick one or multiple boxes.*

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| a. Purchasing necessary equipment and system  b. Employing staffs for the ichLinks project  c. Training for IT personnel  d. Developing or upgrading ICH Database  e. Translation of ICH data (local language to English)  f. Developing ICH digital contents  g. Organizing local ICH events (Please tick the  h. Others ( ) |

1. **Background and objectives**

*Provide a brief description of the current situation and the need that the proposed funds would address.*

*Not fewer than 200 or more than 500 words*

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1. **Activity descriptions**

*What are the key activities to be carries out? Activities need to be described in a logical sequence, explained in a detailed and narrative manner and their feasibility demonstrated. The information included in this section should be consistent with that provided under the Annex 1 (Timetable) and the Annex 2 (Budget).*

*Not fewer than 200 or more than 500 words*

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1. **Expected outcome**

Provide the expected outcome of the activities through the above described activities.

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| A.  B.  C.  D.  E. |

**[Annex 1] Timetable**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Activities** | **2021** | | | | | | | | **2022** | | |
| **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **1** | **2** | **3** |
| A. | V |  |  |  |  |  |  |  |  |  |  |
| B. |  | V |  |  |  |  |  |  |  |  |  |
| C. |  |  |  |  |  |  |  |  |  |  |  |
| D. |  |  |  |  |  |  |  |  |  |  |  |
| E. |  |  |  |  |  |  |  |  |  |  |  |
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| G. |  |  |  |  |  |  |  |  |  |  |  |
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**[Annex 2] Budget**

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| **No.** | **Activity**  **(indicate the activity and the type of expenditure)** | **Description**  **(give the full details of calculations)** | **ICHCAP Support**  **(in US$)** | **Self-budget**  **(in US$)** | **Total**  **Budget**  **(in US$)** | **Additional Comments** |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |
| **Total** | |  |  |  |  |  |